

CLAYTON-LE-WOODS PARISH COUNCIL

**FINANCE STAFFING AND BUILDINGS COMMITTEE MEETING
ON TUESDAY 7TH JULY 2020 AT 6.30PM
ZOOM MEETING**

AGENDA

- 1. APOLOGIES**
- 2. DECLARATION OF INTEREST**
- 3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 5th MARCH 2020**
- 4. MATTERS ARISING** (Proposal Matters Arising to be noted due to ZOOM meeting but discussion to be deferred until next face to face meeting is held)
- 5. AUDIT REPORT 2019/20**
 - To Review Internal Auditors Report 2019/20
 - AGAR (Annual Governance and Accountability Return) For Members to answer the Annual Governance Statement ready for Recommendation to FPC
- 6. FOOD PARCELS TO THOSE IN RECEIPT OF FREE SCHOOL MEALS/VULNERABLE FAMILIES (163) AT AN ESTIMATED COST OF £,5000**
Grant from Lancashire/Merseyside Trust secured (£2,500)
Proposal for £5,000 to be held from reserves for this project and any other worthy actionable cause tabled by Members (Report to Follow)
- 7. DATE OF NEXT MEETING**
The proposed date for the next FSB committee meeting is to be arranged.